

Title: **Waterfront Crew/ Gallery Attendant**

Part-Time Seasonal/Based on less than 40 hrs per week

Hourly non-exempt

Job Runs: **12pm – 4pm weekdays, 10am - 4pm weekends**

June 27th - September 2nd

Reports to: Museum Educator

Job Description: The Skiff Livery at the Antique Boat Museum needs energetic, friendly, professional, and self-motivated people to provide museum guests with an informative, fun experience. Reporting to the Museum Educator, the Waterfront Crew interacts with Museum guests on a daily basis and must be friendly, welcoming, and knowledgeable. Their goal is to have guests take advantage of free skiff rowing while also ensuring the safety of people and property. The Livery is open 7 days a week, 12-4pm Mon.-Fri. and 10am-4pm Sat.-Sun. The Crew may work on other projects as assigned by the Educator, including supervising field trips, giving tours of the Gilded Age houseboat La Duchesse, and special events programming. In case of inclement weather, the Waterfront crew will serve as gallery attendants throughout the ABM facilities.

Responsibilities:

- ▣ Open and close the skiff livery each day
- ▣ Inform visitors of the availability and regional significance of skiffs
- ▣ Register participants and inform them of safety measures
- ▣ Assist visitors in launching, docking and rowing skiffs
- ▣ Help maintain Small Craft Building and Skiff Livery/Sailing equipment
- ▣ Help with Tuesday Night Sailing & Rowing and other special programming
- ▣ Assist with other duties as assigned

Preferred Qualifications:

- ▣ Strong background and experience with boating, particularly small craft
- ▣ Knowledge of the St. Lawrence River
- ▣ Work well with people of all ages
- ▣ Current First Aid and CPR certifications preferred but not required
- ▣ USCG or equivalent Safe Boating Certification or willingness to obtain
- ▣ Boating experience
- ▣ Self-motivated team player
- ▣ Good communication skills

To apply, please send your resume and cover letter to Molly Voth at mvoth@abm.org.